

## APPLICATION FOR COMPENSATION – CHECKLIST

Carroll EMC's Board of Directors (the "Board") will consider all Applications for Compensation in accordance with Rule 7. This checklist is designed to assist Carroll EMC personnel in determining whether an Application for Compensation conforms to all the objective requirements set forth in Rule 7, and, therefore, meets all criteria necessary for submission to the Board. It is also designed to assist the Board in ruling on Applications for Compensation.

### **I. Submission Criteria:**

1. Was the Application for Compensation submitted by a "Formal Party" (as defined in Rule 4)?
2. Was the Application for Compensation submitted on or before March 30, 2009?
3. If the Application for Compensation was submitted on Carroll EMC's pre-approval form, were all material provisions of the form completed? If the Application for Compensation was not submitted on Carroll EMC's pre-approved form, does the Application contain all of the information required by Rule 7(b)?

### **II. Board Criteria:**

The Board must rule on each Application for Compensation not later than thirty (30) days after the Board finalizes its written determination on the matters considered at the Hearing. In making its ruling, the Board should consider:

1. whether the interest advanced by the applicant was not otherwise represented adequately; and
2. whether the interest advanced by the applicant was necessary for the Board to reach a fair determination; and
3. whether the applicant would have been unable to participate effectively in the proceeding because the applicant cannot afford to pay reasonable attorneys' fees, expert witness fees, and other reasonable costs of preparing for and participating in the proceeding. Applications meeting each of these criteria should be reviewed to determine a reasonable and appropriate level of compensation pursuant to Rule 7(b)(4), not to exceed Five Hundred Dollars (\$500.00).